

ONEIDA VILAS TRANSIT COMMISSION

November 21, 2024

MINUTES

Attendance: Present Marvin Anderson, Billy Fried 9:30 A.M., Richard Logan, Dawn Winquist, Holly Tomlanovich, Lenore Lopez, Michael Tautges Via Zoom until 10:00 A.M. Excused Fred Radtke. Others Present Barb Newman Transit Manager, Sue Richmond Vilas County ADRC Director and Brian Jopek with Lakeland Times Via Zoom.

Called to order by Chairman Anderson at 9:01 A.M. at Vilas County Courthouse, Conference Room C/D at 330 Court St., Eagle River, WI. Noting that this meeting was properly posted in accordance with the Wisconsin Open Meeting Law and meets the American with Disability Act.

ESTABLISHED A QUORUM: 6 Of 8 Members present.

APPROVAL OF AGENDA: Motion by Tomlanovich. Second by Winquist. All Ayes.

Open Public Hearing at 9:03 A.M. for the 2025 proposed Public Transit Assistance Program (PTAP) Section 5311 Grant.

Public Comments: Anderson called for public comment three times. Hearing none he closed the public hearing for the 2025 proposed Public Transit Assistance Program (PTAP) Section 5311 Grant at 9:06 A.M.

Open Public Hearing at 9:06 A.M. 2025 proposed route starting in Eagle River with stops in Conover and Land O' Lakes. Richmond asked what days the Eagle River, Conover and Land O' Lakes will run. Newman answered Tuesdays and Thursdays twice a month. Calling for any other public comments three times. Hearing none the Public Hearing for 2025 proposed route starting in Eagle River, Conover and Land o' Lakes was closed at 9:08 A.M.

Open Public Hearing 9:08 A.M. for the 2025 proposed route starting in Woodruff with stops in Winchester, Manitowish Waters and Boulder Junction. 2025 proposed route starts in Rhinelander with stops in Hazelhurst and Minocqua.

Public Comment. Lopez questioned if these routes would travel highway 47. Newman answered that the Whitetail and Bear Paw would still travel highway 47.

Public Hearing on proposed 2025 routes was closed at 9:10 A.M. after Anderson calling three times for any other Public Comment.

Approval of the Minutes from October 24, 2024. Motion by Tomlanovich to approve the Minutes from October 24, 2024. Second by Logan all Ayes.

Public Comments: There were no public comments specific to Oneida Vilas Transit Commission general meeting.

Discussion and Possible Action on the 2025 proposed Public Transit Assistance Program (PTAP) Section 5311 Grant. Newman explained there aren't any updates or changes from the last time the grant was discussed. If it pleased the board, she would go through line by line. The conscience was it wasn't necessary. Winqest motion that the 2025 proposed Public Transit Assistance Program (PTAP) Section 5311 Grant be approved as presented. Second by Lopez. All Ayes.

Discussion and Possible Action on the 2025 proposed route starting in Eagle River with stops in Conover and Land O' Lakes. Newman and Richmond had discussions where Richmond thought there was a need for transportation service in the areas this new route would cover. There are sufficient funds to support the proposed route starting in Eagle River with stops in Conover and Land o' Lakes twice a month projecting that route would run on the second and fourth Tuesday of the month using the Ford Transits which are currently being used three days a week bring the usage up to five days a week. Newman has spoken with the town chair of Land O' Lakes who will be willing to put the route information on their sign. Spoke with the Conover Town Clerk to be sure using the town hall would be O.K. as a pickup site. They asked that the van doesn't park on the post office side. Motion made by Winqist to approve the 2025 proposed route starting in Eagle River with stops in Conover and Land O' Lakes starting approximately March 1, 2025, Second by Logan. Six Ayes. No Nays. Fried abstained as he just arrived as the vote was taken.

Discussion and Possible Action on the 2025 proposed route starting in Woodruff with stops in Winchester, Manitowish Waters, and Boulder Junction. Anderson wondered how the word was going to get out that this new route would be running. Each town has a web site where information can be posted, new brochures are being printed up, The ADRC of Vilas County Facebook Page. It was suggested that a press release could be submitted. Logan motion to approve the 2025 proposed route starting in Woodruff with stops in Winchester, Manitowish Waters and Boulder Junction. Second by Tomlanovich. All Ayes.

Discussion and Possible Action on the 2025 proposed route starting in Rhinelander with stops in Hazelhurst and Minocqua. Motion by Tomlanovich to approve the 2025 proposed route starting in Rhinelander with stops in Hazelhurst and Minocqua. Second by Winqist. All Ayes.

Discussion and Possible Action on OVTC Building Committee report. The Building Committee met in Rhinelander where they visited two sites. There is a parcel on Hanson Lake Road owned by the County of Oneida and The City of Rhinelander. It is a big lot that would need work for it to suit Oneida Vilas Transit Commission purposes. The Building Committee also visited a site in the Town of Pelican on Taylor Road. That was a nice lot. As a safety point the road comes out to a stoplight to get on the highway. This is the site that Angus – Young looked at as a prospective site, current price is \$110,000.00. The Building Committee also discussed the Architecture and Engineering Grant recommending to the full board to start the process of working towards that grant up to the point of going out to bid. There is a lot of paperwork that needs to be done. There is more information that needs to be gathered about the Hanson Lake Road site. Motioned by Fried to start the preliminary work as well as working on the site possibilities. Logan second. All Ayes.

Discussion and Possible Action on Architecture and Engineering Grant: Came to the attention of Anderson the tally of the votes to approve to move forward with that was not accurate. The vote during that meeting was recorded as four against the motion and four voting for the motion. That meant the motion was defeated. Newman explained that OVTC if fine going forward with the preliminary steps

without spending any money now. Building Chairman, Logan agreed. Logan explained that the next step is a long process. More information will be needed for the lot that the building will potentially sit on. Whereby OVTC has a space needs analysis in hand the configuration of the building may change. It could be that the building may be too expensive to build as planned. Logan made the motion to approve to move forward with request for proposal for A & E work. Second by Fried. All Ayes from those who were in attendance.

Discussion and Possible Action on Payment to Oneida County and Vilas County: OVTC has received reimbursement for second and third quarter expenses. Newman stated that money was available to pay each county \$5000.00 towards the start-up money allocated to the commission from those counties to get the operation off the ground. Motion by Winquist to approve \$5000.00 payment to each county. Second by Tomlanovich. All Ayes. Anderson will present the check to the Vilas County Board.

Discussion and Possible Action on Budget Overview through October: Line 400 Income Fare Revenue Lakeland Care and Inlusa have each reduced the number of punch cards they purchase. Line 450.04 \$153,205.06 OVTC received first and second quarter reimbursement from the State of Wisconsin FTA money. Headwaters received their October payment November 5 currently current and caught up. Line 450.07 Town of St. Germain gave OVTC \$2500.00. Newman sent a thank you letter to express OVTC gratitude. Line 501 Salaries and Wages is in line with budget. Line 502 Fringe Benefits is in line with budget. 504 Materials and Supplies gas bill was lower as well OVTC receiving three gas tax refunds leaving net fuel expense at \$3600.00. 505 Utilities is in line with the budget.

Discussion and Possible Action Vouchers: Voucher labeled 11/15/2024 ALLDATA \$1500.00 is a program used to diagnose any issue a vehicle may have. Pomp's Tires \$1058.28 for N-19. Motion by Anderson to approve voucher labeled 11/15/2024. Second by Tomlanovich. All Ayes. Voucher labeled 10/23/2024 Angus – Young \$2240.94 of the contract for the space needs assessment. Anderson motion to approve voucher labeled 10/23/2024. Second by Tomlanovich. All Ayes.

Items for Future agendas: Transit Manager assessment.

Letters: Discussion only. Newman received a e-mail from Advance Medical requesting three records. Income statement January 1, 2023 – December 31, 2023. Recent balance sheet. Total Ridership report for 2023. Advance Medical asked if Northwoods Transit could pick up general public and what are the 85:21 funds currently used for. Newman replied to his request promptly.

Next Meeting: December 19, 2024. At 11:00 A.M. Vilas County Court House.

Adjourn: 10:22 A.M.

Respectfully submitted.

Brian Moore

Office Manager of Northwood Transit.